

About the Mini-Grant Program

This year PTSA Mini-Grants will be awarded in the fall and then throughout the school year using a rolling application process. The grants are awarded to students, teachers, staff members and school groups who need financial support for projects or supplies that benefit the Lebanon Trail community. Grants are made possible by funding from the Lebanon Trail High School PTSA.

You must be a member of the PTSA to apply for a grant. Join the PTSA [here!](#) Teachers, staff members, club leaders and students at Lebanon Trail High School may [apply](#).

What We Fund

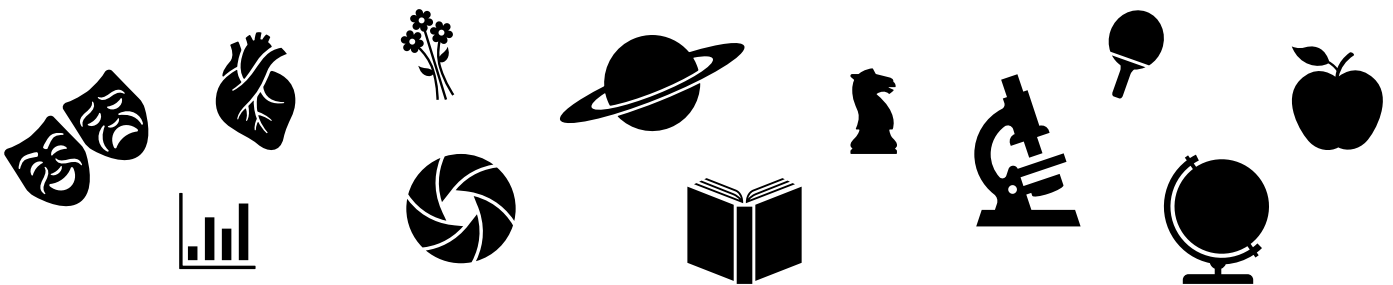
PTSA Mini-Grants are intended to enhance education at Lebanon Trail High School, with “education” being understood in the broadest terms possible. Applicants are asked to explain how their proposed grant will benefit Lebanon Trail’s students, staff and/or community. Applicants should also relate their proposal to school learning objectives, class curriculum, the goals of their club or program, and/or community needs.

The Mini-Grants Committee looks for proposals that:

- * Benefit many students.
- * Benefit LTHS students in future years.
- * Impact an underserved group.
- * Demonstrate creativity or “out-of-the-box” thinking.
- * Have compelling need and would otherwise go unfunded.

Grant funding could be awarded, for example, for: supplies/equipment for classrooms or clubs, publications (books, magazines, newspapers, instructional CDs, videos, software), electronic equipment, construction materials for campus projects, admission fees, and teacher stipends for new programs.

Grant applicants are asked to spend some time researching the best prices for their desired items.



Mini-Grant Guidelines

- * Applicants must be members of the Lebanon Trail PTSA.
- * The PTSA can only fund applications that benefit Lebanon Trail High School.
- * Student(s) or student groups must have their faculty sponsor review and approve their grant application.
- * Please be thorough in completing your grant request paperwork. The more information and detail you provide about your needs, the more likely you are to get funded.
- * Along with your application, please submit an itemized list of how funds will be used. Be sure to keep your receipts if your grant is funded, as they will be required for reimbursement.
- * If your grant is funded, you must complete an Impact Statement once the project, event, or activity is complete. This Impact Statement should include a photograph, if applicable. If this paperwork is not completed, the PTSA reserves the right to decline future grant requests. This statement allows the LTHS PTSA to document the benefits of our Mini-Grants process and provides verification needed for our accounting.

Mini-Grant Limitations

- * Private transportation or hotel costs for field trips cannot be covered due to PTSA insurance limitations. Only fees for Frisco ISD school buses can be covered by PTSA funds.
- * Mini-Grants cannot be requested for athletics team-related requests, as these requests are considered through the Lebanon Trail Boosters Club.
- * Grants cannot be awarded for fundraising projects or to benefit charities outside of LTHS. Grants cannot be awarded for school or class 'spirit' events.
- * With regard to requests involving food, please see the following statement from the district wellness policy: "School staff, students, parents/guardians or other volunteers are encouraged to support the district's nutrition education program by considering nutritional quality when selecting any food items for occasional class parties. The district encourages and supports the use of non-food celebratory activities."

Mini-Grants Committee

The Mini-Grants committee is composed of PTSA members who help publicize the program, review and evaluate applications, and determine funding. If you are interested in joining the committee, please email programs@lebanontrailptsa.com.



* Apply today!